

Report No. IG-06-018

EXECUTIVE SUMMARY

An internal audit of an Office of Inspector General confidential fund found that fund custodians had properly accounted for monies provided to and disbursed from the funds and properly reconciled their cash on-hand with the amounts recorded. However, we identified the need for improvement in several areas. Management concurred with three of our four recommendations. As a result, a detailed analysis of projected fund needs will be submitted on an annual basis; custodians' submission of fund records in a timely manner will be ensured; and use of GSA-approved safes at all field locations will also be ensured.

This report contains information that is not releasable to the general public.